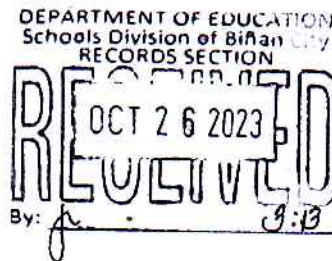




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY



26 Oct 2023

DIVISION MEMORANDUM

OSD-2023- 058

DESIGNATION AS ALTERNATE AUTHORIZED SIGNATORY FOR PAG-IBIG LOAN

To: **REYNALDO G. VILLANO JR.**
Administrative Assistant III
OSDS – Personnel Unit

1. In the exigency of the service, you are hereby designated as Alternate Authorized Signatory for Pag-IBIG Loan concurrent to your capacity as Administrative Assistant III effective immediately and until further notice.
2. It is understood that you shall perform the duties and responsibilities of the said position effectively and efficiently.
3. Immediate and widest dissemination of this Memorandum is desired.


MANUELA S. TOLENTINO, CESO V
Schools Division Superintendent

Encl: None
Reference: None

OSDS/PER / AMC / CBB / DM – Designation as Alternate Authorized Signatory for Pag-IBIG Loan
/ 10/26/2023



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