



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY



16 Oct 2023

DIVISION MEMORANDUM
SGO-2023- 025

ORIENTATION ON THE 2024 EARLY PROCUREMENT ACTIVITIES (EPA) FOR THE VARIOUS SUB-PROJECT COMPONENTS OF THE BASIC EDUCATION FACILITIES FUND (BEFF)

To: OIC - Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All Concerned Schoolheads

1. Relative to the Unnumbered DepEd Memorandum dated October 3, 2023 re: Conduct of Early Procurement Activities (EPA) for the various Sub-Project Components of the Basic Education Facilities Fund (BEFF) for CY 2024, this Office through the Education Facilities Section of the School Governance and Operations Division (SGOD), announces the conduct of orientation on the **Early Procurement Activities for the CY 2024 BEFF Projects on November 13, 2023, 9:00 a.m. to 12:00 p.m.**, at the **SDO 4th Floor Training Hall**.
2. This activity aims to:
 - a. Orient the recipient schools for CY 2024 BEFF Projects;
 - b. Provide technical assistance on the monitoring of the projects; and
 - c. Provide details of the approved projects.
3. The participants on this activity are the schoolheads and Administrative Officer II/Property Custodian of the recipient schools.
4. Attached are the List of Recipient Schools and Programme of this activity.
5. Expenses relative to the conduct of this activity shall be charged against BEFF – OSEC – 4A – 23 – 4340 subject to usual accounting and auditing rules and regulations.
6. For questions and clarifications, please contact Engr. Precious Joy A. Coronado, Engineer III – Education Facilities Section at (049) 547-0105 or via email at sgod.sdobinacity@deped.gov.ph.
7. Immediate dissemination of this Memorandum is desired.


MANUELA S. TOLENTINO, CESO V
Schools Division Superintendent

Encl: As stated

Reference: Unnumbered DepEd Memorandum dated October 3, 2023

SGOD/EF / / PJAC / DM – Orientation on the 2024 Early Procurement Activities (EPA) for the various Sub-Project Components of the Basic Education Facilities Fund
/ 10/16/2023



Address: P. Burgos St., Brgy. Sto. Domingo, Biñan City, Laguna
Contact Nos.: (049) 547-0105 / (+63) 939-510-8779
Email Address: deped.binacity@deped.gov.ph
Website: depedbinan.com



Certificate No. PHP OMS
22 93 0085

Enclosure 1

LIST OF RECIPIENT SCHOOLS FOR CY 2024 BEFF PROJECTS

1. Biñan Elementary School
2. Dela Paz Main Elementary School
3. Dela Paz West Elementary School
4. Platero Elementary School
5. Biñan Integrated National High School
6. Mamplasan National High School
7. Nereo R. Joaquin National High School
8. Southville 5A Integrated National High School



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PROGRAMME

Time	Activity	Person Responsible
9:00 a.m. -9:30 a.m.	Registration	TWG
9:30 a.m. -9:45 a.m.	Preliminaries	AVP
9:45 a.m. – 10:00 a.m.	Welcome Remarks	EDENIA O. LIBRANDA OIC – ASDS
10:00 a.m. – 10:15 a.m.	Inspirational Message	MANUELA S. TOLENTINO, CESO V SDS
10:15 a.m. – 11:30 a.m.	Orientation Proper	ENGR. PRECIOUS JOY A. CORONADO Engineer III
11:30 a.m. – 12:00 p.m.	Open Forum	All Participants
12:00 p.m. – 12:15 p.m.	Closing Remarks	BAYANI V. ENRIQUEZ, EdD Chief, SGOD