



DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

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DIVISION MEMORANDUM

OSD-2022- 056

**DESIGNATION AS SCHOOL LIBRARY-IN-CHARGE OF SORO-SORO
ELEMENTARY SCHOOL**

To : **AILENE L. KASILAG**
Teacher I, Soro-Soro Elementary School

1. In the exigency of the service, you are hereby designated as Library-In-Charge concurrent to your position as Teacher I of Soro-Soro Elementary School effective immediately and until further advice.
2. It is understood that you shall perform the duties and responsibilities of the position effectively and efficiently. This is to ensure the implementation of Learning Resources Management and to maximize the utilization of all learning resources at the school level.
3. Immediate dissemination of this Memorandum is desired.


EDNA FAURA-AGUSTIN
Schools Division Superintendent

Encl: None
Reference: None

CID/LRM / EPD / EPD / DM-Designation as School Library-In-Charge of Soro-Soro Elementary School
/ 09/21/2022



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Republic of the Philippines

Department of Education

REGION IV-A CALABARZON

DIVISION OF BIÑAN

SORO-SORO ELEMENTARY SCHOOL

BIÑAN CITY

20 SEP 2022

August 22, 2022

SCHOOL MEMORANDUM

No. 40, s. 2022

DESIGNATION AS SCHOOL LIBRARY-IN-CHARGE

To: **AILENE L. KASILAG**

Teacher I

Soro Soro Elementary School

1. In the exigency of the service, you are hereby designated as **SCHOOL LIBRARY-IN-CHARGE** of Soro Soro Elementary School effective August 22, 2022.
2. You are expected to perform the duties and functions of the said position effectively and efficiently and such other related function as maybe assigned and will be doing so until such time that this is revoked.
3. Immediate dissemination of this Memorandum is desired.

SHIRLEY V. CADS
School Head

Conforme:

Akasilag
AILENE L. KASILAG



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