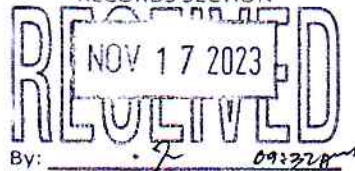




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION



16 Nov 2023

DIVISION MEMORANDUM

No. 474, s. 2023

REITERATION ON THE IMPLEMENTATION OF EXISTING POLICIES AND GUIDELINES IN FORGING PARTNERSHIP UNDER THE ADOPT-A-SCHOOL PROGRAM

To: Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All Schoolheads

1. This Office, through the Social Mobilization and Networking Section, reiterates the implementation of existing policies and guidelines in forging partnership under Adopt-A-School program.

2. Schools are reminded on the implementing rules and regulations stipulated in Republic Act No. 8525 to guide them in the establishment of partnership between DepEd and partners.

3. As mentioned in the Regional Memorandum No. 664 s. 2023, schoolheads must notify the Division Social Mobilization and Networking Section under the School Governance and Operations Division (SGOD) regarding the acceptance of donations from external partners at least 1-2 days before the conduct of activity.

4. Schools are reminded that private entities must possess the following qualifications at any time during the term of the Agreement:

- It must have a credible track record as an organization;
- It must be paying its required taxes on time or within the concerned fiscal year;
- It must have been in existence for at least one year as shown in its Articles of Incorporation from the Security and Exchange Commission, Certificate of Registration at the Cooperative Development Authority, or business permit from the local government;
- It must not have been prosecuted and found guilty of engaging in any illegal activities;
- It must not be affiliated or connected to any group in the tobacco industry and;
- It must possess the thrust and image aligned with the values which the DepEd promotes.

5. For more information, schools may contact Mrs. Eva Joyce V. Cabantog, Education Program Specialist II – SMN at tel. no. (049) 547-0105.



Address: P. Burgos St., Brgy. Sto. Domingo, Biñan City, Laguna
Contact Nos.: (049) 547-0105 / (+63) 939-510-8779
Email Address: deped.binacity@deped.gov.ph
Website: depedbinan.com



Certificate No. PFP QMS
22 93 0085

6. Immediate and widest dissemination of this Memorandum is desired.

MANUELA S. TOLENTINO, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:



EDENIA O. LIBRANDA

Chief Education Supervisor
Officer-in-Charge

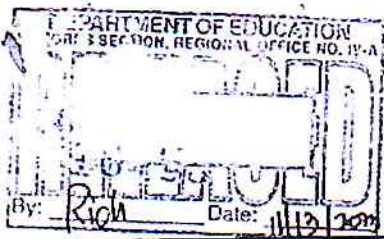
Office of the Assistant Schools Division Superintendent

Encl: RM 664 s. 2023

Reference: None

SGOD/SMN / EJVC /
/ 11/16/2023

/ DM - Reiteration on the Implementation of Existing Policies and Guidelines
In Forging Partnership Under The Adopt-A-School Program

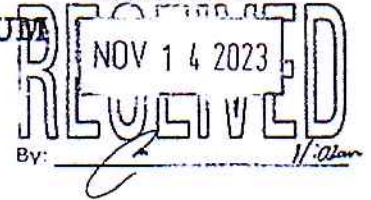


10 November 2023

Regional Memorandum
No. 683 s. 2023

DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION

**CORRIGENDUM TO REGIONAL MEMORANDUM
NO. 664, S. 2023**



To **Schools Division Superintendent**

- Relative to the Regional Memorandum No. 664, s. 2023¹, please be informed that this supersedes paragraph no. 5 letter E on the previously signed Memorandum dated October 31, 2023.
- This paragraph provides the revised term of agreement as docketed in paragraph no. 5 letter E to wit:
 - e. It must **not** be affiliated or connected to any group in the tobacco industry*
- Other provisions in the previous Memorandum are still in effect.
- For further details, contact Chief Michael Girard R. Alba at 09178882731 or Mr. Wilbert Ulpindo, Regional Partnership Focal Person at wpfocal@deped.gov.ph
- Immediate dissemination of this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

03/ROE2

¹ Reiteration on the Implementation of the Existing Policies and Guidelines in forging partnership under the Adopt-A-School Program





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Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

31 October 2023

Regional Memorandum
No. 664 s. 2023

**REITERATION ON THE IMPLEMENTATION OF THE
EXISTING POLICIES AND GUIDELINES IN FORGING
PARTNERSHIP UNDER THE ADOPT-A-SCHOOL
PROGRAM**

To **Schools Division Superintendents**

1. In reference to DepEd Orders No. 2, s. 2013¹ and No. 24, s. 2016² this Office, through the Education Support Services Division, reiterates the full implementation of the existing policies and guidelines in forging partnership under Adopt- A School Program.
2. Republic Act No. 8525 and its implementing Rules and Regulations (IRR) must be thoroughly read by the school heads in order to create and maintain a partnership between DepEd and Partners. This can be done by giving the private sector a platform to contribute to nation-building through education.
3. Prior to the act of accepting donations from external partners, school heads must notify the Schools Division Office through the School Governance and Operations Division (SGOD) - Social Mobilization and Networking (SMN).
4. The Social Mobilization and Networking (SMN) focal person is requested to attend a Virtual Meeting on November 9, 2023, at 1:00 p.m. The meeting link will be sent through email.
5. This Memorandum highlights that the private entities must possess the following qualifications at any time during the term of the Agreement to wit:
 - a. It must have a credible track record as an organization;

¹ Guidelines on Accepting Donations and on Applications for the Availment of Tax Incentives by Private Donor – Partners Supporting the K-12 Program.



² Revised Implementing Rules and Regulations of RA 8525 otherwise known as Adopt-A-School Program Act



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- b. It must be paying its required taxes on time or within the concerned fiscal year;
 - c. It must have been in existence for at least one year as shown in its Articles of Incorporation from the Security and Exchange Commission, Certificate of Registration at the Cooperative Development Authority, or business permit from the local government;
 - d. It must not have been prosecuted and found guilty of engaging in any illegal activities;
 - ? e. It must be affiliated or connected to any group in the tobacco industry and ;
 - f. It must possess the thrust and image aligned with the values which the DepEd promotes.
6. For further details, contact Chief Michael Girard R. Alba at 09178882731 or Mr. Wilbert Ulpindo, Regional Partnership Focal Person at [\[redacted\]](#).
7. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

03/ROE2