



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF BIÑAN CITY

DEPARTMENT OF EDUCATION
Schools Division of Biñan City
RECORDS SECTION

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22 Apr 2024

DIVISION MEMORANDUM

No. 139, s. 2024

WORKSHOP ON THE ACCOMPLISHMENT OF BASIC EDUCATION INFORMATION SYSTEM (BEIS) FOR THE SCHOOL YEAR 2023-2024

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All Schoolheads

1. Pursuant to DepEd Order No. 27, s. 2019 titled Guidelines on the Yearly Collection of Data / Information Requirements and Validation Process and DepEd Order No. 32, s. 2018 re: Validation on the Basic Education Information System for SY 2021-2022, this Office, through the Planning & Research Section of the School Governance and Operations Division, announces the conduct of **Workshop on the Accomplishment of Basic Education Information System (BEIS) for the School Year 2023-2024** on **April 26, 2024**, 8:00 a.m. - 5:00 p.m. at Division Training Hall.
2. The activity aims to ensure the accuracy and validity of data encoded in the BEIS that being used in the decision-making process.
3. The participants in this activity are the Division BEIS Validation Team, Schoolheads, School Property Custodians, and Administrative Officers II.
4. Each school is required to bring materials and equipment for the workshop such as extension cord, pocket wifi, router, printer, long bond papers, and a laptop with the latest downloaded BEIS forms from the website. Additionally, the participants are advised to bring all necessary documents as references for the proper accomplishment of BEIS.
5. For inquiries and clarification, please contact Mr. Charles M. Patio, Planning Officer III of the Planning and Research Section, through email at charles.patio@deped.gov.ph or (049) 511-4191.
6. Immediate and widest dissemination of this Memorandum is desired.


MANUELA S. TOLENTINO, CESO V
Schools Division Superintendent

Encl: As stated

Reference:

SGOD/PR / CMP / CMP / DM - Workshop on the Accomplishment of the Basic Education Information System (BEIS) for the School Year 2023-2024
/ 04/22/2024



Address: P. Burgos St., Brgy. Sto. Domingo, Biñan City, Laguna
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Enclosure No. 1

DIVISION VALIDATION TEAM

Chairperson: Bayani V. Enriquez, Chief - SGOD
 Co-Chairperson: Mary Ann L. Tatlongmaria, Chief - CID
 Vice-Chairperson: Charles M. Patio, Planning Officer III

Members:

Division	Name	Designation	Assigned Data Element in the BEIS
Curriculum Division Implementation	Joel J. Valenzuela	EPS – AP / Madarasah	Madarasah
	Rhea DM. Bilbes	EPS – Kinder	SPED
	Lani A. Alonte	EPS – TLE	ALS
	Evelyn P. De Castro	EPS – LRMSD	Instructional Material
	Mary Ann L. Tatlongmaria	Chief – CID	Curriculum Implementation Division
Schools Governance Operation	Maureen Jane Q. Alangco	PDO I – Youth Formation	School Governance Program
	Ernane S. Escuvania	PDO II – DRRM	DRRM & other related activities
	Mary Joy L. Cabiles	SEPS – HRD	School Government Program
	Isidra L. Galman	SEPS – SMME	School Government Program
	Edward R. Manuel	SEPS – P & R	School Government Program
	Engr. Precious Joy A. Coronado	Educational Facilities	Instructional/Non-instructional rooms including electricity, water, & other sanitation facilities, school location, travel details
	Rochelle O. Mergal	Dentist II	School Health, Nutrition including solid waste management, tobacco control
	Gertrude A. Anunciacion	EPS – SGOD	School Sports
Office of Schools Division Superintendent	Ma. Olivia E. Miranda	Accountant III	MOOE
	Lester R. Ramos	ITO I	Computer, Internet and other ICT equipment
	Isidra L. Galman	SEPS – SMME	Child Protection Policy
	Tito G. Pascual	AO – IV Personnel	Teaching & Non-teaching personnel



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