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Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
CITY SCHOOLS DIVISION OF BIÑAN CITY

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05 Dec 2022

**DIVISION MEMORANDUM**

SGO-2022- 008

**VIRTUAL COORDINATION MEETING OF DIVISION FEDERATED  
SSG, YES-O, AND BKD OFFICERS OF SCHOOL YEAR 2022-2023**

To : OIC - Assistant Schools Division Superintendent  
Chief, School Governance and Operations Division  
Chief, Curriculum Implementation Division  
All Secondary Schoolheads  
All Others Concerned

1. Relative to the Programs, Projects, and Activities of the Division Federated Organizations for the remaining quarters of School Year 2022-2023, this Office, through the Youth Formation Section of the School Governance and Operations Division, announces the conduct of **Virtual Coordination Meeting of Division Federated SSG, YES-O, and BKD Officers of School Year 2022-2023** on **December 10, 2022** at **1:00 p.m. – 4:00 p.m.** via **MS Teams**.

2. This activity aims to:  
a. Introduce the various programs under Youth Formation;  
b. Present possible activities to be conducted for the current school year;  
c. Discuss all proposed activities of the three organizations;  
d. Elaborate the preparations needed for the proposed activities; and  
e. Other matters.

3. Participants to this activity are:  
a. Division Federated SSG Officers;  
b. Division Federated YES-O Officers (Secondary Level); and  
c. Division Federated BKD Officers.

4. All participants are directed to register on or before **December 8, 2022** and attach the **Signed Parent's/Guardian's Consent Form (SDO-SGOD-F)** through the Youth Formation website: <https://depedbinanyfd.weebly.com/>

5. Below is the activity matrix of this activity:

Date/Time	Activity	Person Responsible
1:00 p.m. – 1:15 p.m.	Open House	PDO I - YF
1:15 p.m. – 1:20 p.m.	Preliminaries	DFSSG President
1:20 p.m. – 1:25 p.m.	Roll Call of Participants	DFYES-O President
1:25 p.m. – 1:30 p.m.	Opening Remarks	PDO I - YF
1:30 p.m. – 2:00 p.m.	“Introduce Yourself” Activity	DFBKD President



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Website: [depedbinan.com](http://depedbinan.com)

2:00 p.m. – 3:00 p.m.	Meeting Proper	PDO I - YF
3:00 p.m. – 3:45 p.m.	Proposal of Activities for School Year 2022-2023	All Participants
3:45 p.m. – 3:55 p.m.	Finalization of Activities	All Participants
3:55 p.m. – 4:00 p.m.	Closing Remarks	PDO I - YF

6. For queries, please contact Ms. Maureen Jane Q. Alangco, Project Development Officer I - Division Youth Formation Coordinator at (049) 511-4191 or via email at [depedbinan.youthformation@deped.gov.ph](mailto:depedbinan.youthformation@deped.gov.ph).

7. Immediate dissemination of this Memorandum is desired.

  
**EDNA FAURA-AGUSTIN**  
 Schools Division Superintendent

Encl: None  
Reference: None

SGOD/YF / MJQA / / DM-Virtual Coordination Meeting of Division Federated SSG, YES-O, and BKD Officers of School Year 2022-2023  
/ 12/02/2022



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